

## Dunmore Community Association Board of Directors Meeting Minutes

July 14, 2021

Cypress Council Chamber

Present: Angela Aaby, Olivia Whenham, Jenna Riess, Shevaun Perrault, Jody Phillips, Alyssa Stork, Nicole Johnson, Donna Basso, LesleyAnn Collins

Regrets: Dawn Day, Amy Edmonstone, Scott Plouffe

Meeting called to order by Shevaun at 6:35pm

### New Business:

Meeting Training – LesleyAnn Collins

Dunmore Days – Olivia Whenham

Fireworks – Jody Phillips

Safety Buzz – Jody Phillips

EDF Renewables – Jody Phillips

Park Name Contest – Jody Phillips

T-Shirts – Jenna Riess

Shed – Jody Phillips

Membership Drive – Jody Phillips

### Unfinished Business:

CFEP Grant Application – Jody Phillips

### Review of Agenda and Previous Minutes:

*Motion: Jenna made motion to accept the agenda - carried*

*Motion: Donna made motion to accept June 9<sup>th</sup>/21 Board Meeting minutes – carried*

### President's Report – Shevaun Perrault

Shevaun and Donna attended the land Use Bylaw Meeting hosted by Cypress County on June 17/21. Felt that it was more geared to residential concerns than the DCA. The County put an online survey out which Jenna posted in the Dunmore Community FB group. Hot issues at the

meeting were wind projects, solar projects, and plants/refineries. LesleyAnn commented that there were be additional opportunities for community engagement/feedback as well.

The West Side Park was completed and opened on June 24<sup>th</sup>. There has been really good feedback from residents on the park. All bills have been paid with the exception of DDK and AG. Core. DDK cheque will be signed tonight and mailed tomorrow, and AG. Core still has to submit an invoice. Shevaun will follow up with them.

*Motion: Alyssa made motion to accept the President's Report – carried*

#### Treasurer's Report – Nicole Johnson

Current bank balance as of June 30th is \$6710.59. Since this statement, we have received \$50,000 in reimbursements from Cypress County for the park. The final Blue Imp cheque and Mickey's cheque are not on the statement but they have also been paid.

The mailboxes have been changed out and 3 new keys were issued. Nicole will give one to Shevaun and Jody.

*Motion: Donna made motion to accept the Treasurer's Report – carried*

#### New Business:

##### Meeting Training – LesleyAnn Collins

LesleyAnn said that she will watch this meeting unfold and provide feedback/comments based on observations at the end of the meeting.

##### Dunmore Days – Olivia Whenham

Plans are proceeding very well. The Band is booked, no ball tourney teams signed up yet. Tables and chairs will be provided by Cam Klatt at the AG Society. We have to move them and return them after. Jenna is in charge of the silent auction and will contact businesses participating in the free advertising on our website to arrange for items to be dropped off. Jenna is getting a license so a 50/50 draw, and silent auction can proceed. Jody will send her a copy of the lease agreement so she can finish the application. Cypress Council will be donating/running the pancake breakfast, and the after-party will be at Rusty's. LesleyAnn said the County will offer a swag bag for the silent auction or a draw. There will be 10-15 draws throughout the day, a sucker pull, Halo (still confirming), dunk tank and/or similar. Plan to have a bake contest but LesleyAnn to look into whether or not items can be sold/distributed afterwards because not baked in commercial kitchen. Also said we need to get event insurance, Jody will e-mail dates to her to add to Jubilee Insurance coverage for the day.

*Motion: Alyssa made motion to receive information – carried*

### Fireworks – Jody Phillips

There has been a request from a community member regarding fireworks and whether or not the DCA has in the past or will in future have an annual show. LesleyAnn said the County will not approve any fireworks show in Spring/Summer/Fall months. Discussion turned to possibly starting an annual New Year's display. LesleyAnn recommended speaking with Elkwater about it, as they can offer information on sourcing, pricing, etc... Shevaun will speak with them and get more information.

*Motion: Alyssa made motion for Shevaun to contact Elkwater Association – carried*

### Safety Buzz – Jody Phillips

Safety Buzz is interested in partnering with the DCA to offer space for a community event in the fall. Based on the upcoming event schedule, we will propose a Halloween-themed event in the week leading up to Oct. 31. We will discuss with Amy at Safety Buzz the possibility of a costume parade for the kids and a Bingo night for the adults or combination there-of. Shevaun to find out what is required for a Bingo night, and will see if Elkwater Association will let us use/rent their Bingo set-up. Christmas caroling with Safety Buzz facility as a staging area was also discussed.

*Motion: Jenna made motion for Shevaun to contact Elkwater Association about Bingo equipment/license, and Jody to report back to Safety Buzz with ideas and schedule dates – carried*

### EDF Renewables – Jody Phillips

A grant application was submitted to EDF Renewables on June 26, 2021 for the skating rink project. Mark Gallagher of EDF contacted Jody back and said they will likely make a contribution to the project. More information to come. On July 7<sup>th</sup>, a grant application was submitted to Renewable Energy Systems Canada Inc (RES) for the same project as we have not met our financial goal. We have not heard back from them as yet.

*Motion: Alyssa made motion to receive information – carried*

### Park Name Contest – Jody Phillips

17 park names were submitted by community members over the last 2 weeks. Jody provided the complete list to the Directors to review. Names were eliminated that had "West" or "Dunmore" in the titles because it is a goal of this board to promote "one community" as opposed to East vs West, or Old vs New Dunmore. Likewise, Dunmore has 2 parks, not one "Dunmore" park. Top 3 names chosen: Rainbow Park, Sunrise Park, Sunnyside Park.

*Motion: Alyssa made motion for Jody to create a private voting page and send the link to all members in good standing with a deadline of July 23, 2021 at 4:00pm – carried*

#### T-Shirts – Jenna Riess

Jenna reported that T-shirts are done and showed the Directors. Discussion followed on whether these should be a personal expense or a DCA expense. Suggestion made that in future pins are purchased instead of t-shirts so they can be passed along from board to board.

*Motion: Olivia made motion to have DCA pay for t-shirts – carried*

#### Shed – Jody Phillips

Elite Sheds will have the new skate shack built and ready to deliver in a few weeks time. We still need to get the ground cable trenched to the new shack location, as well as the water lines and meter re-located. LesleyAnn said we need a development permit filled out with the County as well. Phillips family to donate portable air conditioner so people working out of the shack in the summer months can have a more comfortable environment.

*Motion: Donna made motion for Jody to follow up on development permit, schedule Elhart's to trench the electrical, coordinate with Scott to get the rock brought in, and take all actions necessary to get the shed completed. – carried*

#### Membership Drive – Jody Phillips

##### Membership Incentives

Propose budget of \$300 to be used to supplement membership incentives by local businesses. Would like to line up a series of draws for members and highly advertise them. Repetition will let people know there is more to come and will hopefully draw new members. Ideas so far:

- a. Lawn Care (single cut/trim)
- b. Dunmore Dugout – 2-4 packages up to 5 kids
- c. Rusty's – Pizza Night
- d. Safety Buzz – 1 Babysitter's course tuition
- e. Dump Run (free, we do it)
- f. Ongoing discounts for members may be a future option but difficult without proof of membership cards.

If the group agrees, Jody will start contacting businesses. We may outright purchase or supplement a lot of the items. It supports local businesses through advertising and will serve as membership incentives in lieu of facility use. If

businesses want to trade an item/service for advertising, then we will add them to the in-kind advertising program. We can use webpage currently set up for the park equipment draw as a permanent page, and when each draw is finished, put up the next one.

*Motion: Jenna made motion to approve \$300 budget for membership incentives – carried*

#### Meeting Training – LesleyAnn Collins (Circle Back)

LesleyAnn said the meeting went well and not much to change. Reminded to make sure all motions are made as specifically as possible.

Also reported that Cypress County has approved the 2<sup>nd</sup> exploratory budget for Elevation Landscaping to trace the existing irrigation system at the West Side Park.

Advised the Eagleridge Park title is in the DCA's name, not Cypress County. Was asked if we can transfer the title to the County, and she said yes. We will do a bill of sale for \$1 and get this done in the next couple of weeks.

*Motion: Olivia made motion to approve transfer of Eagleridge Park title to Cypress County and sell for \$1.00 – carried*

#### Unfinished Business:

CFEP Grant Application – Jody Phillips

Next Regular BOD Meeting: Wednesday August 11th, 6:30 at Cypress Council Chamber

Adjourned by Shevaun at 8:05pm